



GATE STREET

THE TACK ROOM & THE OLD DAIRY

The Tack Room is available for your use on the day of your wedding to get ready in, and/or simply to refresh yourself during the day and evening. There is a security code lock on the door, so access will only be available to you and those to whom you give the code. Access to this room is from 8am and can be used throughout the day.

The Old Dairy is also available for your use to get ready in and has a kitchenette area to make hot drinks. Access to this room is also from 8am and will need to be cleared 30 minutes before the ceremony where it will then be locked off for the rest of the evening

ADDITIONAL NOTES & CONDITIONS

- **ETA** – We need to know your estimated arrival time so that we can make sure the rooms are ready, particularly if there is a function the day before
- **TOWELS** – We do **NOT** provide bathroom towels so please supply these if you intend to shower or bath
- **FOOD & ADDITIONAL DRINKS** – If you are not self-supplying, refreshments can be ordered through your caterer, which we highly recommend. There is a fridge in The Old Dairy & Tack Room to keep drinks chilled
- **THE MEETING ROOM** – this space can be used alongside the Tack Room and has a kitchenette space. This must be left as found before you leave for a church or before a ceremony other than a Civil Ceremony. If a Civil Ceremony is taking place the room must be left as found no later than **1 HOUR** before the ceremony for The Registrar's to conduct their meetings
- **THE OLD DAIRY** is locked after use i.e. not available during the day or evening
- **PARKING** - If it is a Civil Ceremony and you are not having a 'special' car which you want to be photographed with, cars relating to the bridal party may park in the area outside the room but must be removed before the end of the hire period. Hair & make-up artists may find it easier to park here but must be gone before the ceremony starts
- **BABIES/CHILDREN** – Are not permitted in The Tack Room unless accompanied by a designated responsible adult, such as the parents or a sitter, but preferably a qualified nanny, at **All** times, due to fire regulations
- **CHECK OUT** – All items must be removed from The Tack Room at the end of the hire period. Anything left in the room will be put in the locked storage area along with the rest of your belongings. Please note if bar staff are working beyond 1am to clear the room you may be charged for additional staff costs

PLEASE NOTE we are not responsible for any items left in this room throughout The Hire Period

EAT | WORK | PARTY | SLEEP

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